



## Reporting a child's absence from school

Child's name \_\_\_\_\_

Class \_\_\_\_\_

Date(s) of absence \_\_\_\_\_

Reason for absence \_\_\_\_\_

\_\_\_\_\_

Any further information you want the school to be aware of

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of parent or guardian \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_